

**CITY OF PALMETTO  
CITY COMMISSION MEETING  
July 25, 2011  
7:00 PM**

Elected Officials Present

Shirley Groover Bryant, Mayor  
Tamara Cornwell, Commissioner-at-Large 2  
Mary Lancaster, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2  
Brian Williams, Commissioner, Ward 3

Elected Officials Absent

Alan Zirkelbach, Vice Mayor, Commissioner-at-Large 1

Staff Present

Mark Barnebey, City Attorney  
Karen Simpson, Deputy Director-Finance  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Diane Ponder, Deputy Clerk-Administration

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a Moment of Silence and the Pledge of Allegiance.

Swearing-in of all persons intending to address City Commission.

Public Comment: None

1. CITY COMMISSION AGENDA APPROVAL

Mayor Bryant requested that item #4 be removed from the agenda.

**MOTION: Commissioner Cornwell moved, Commissioner Lancaster seconded and motion carried 3-0 to approve the July 25, 2011 7:00 p.m. Agenda with the removal of item #4.**

2. CONSENT AGENDA APPROVAL

A) CITY CLERK'S OFFICE

1. Kirk – Pinkerton Litigation Billings
2. Bryant Miller Olive Legal Billings
3. Budget Resolution 2011-21

**MOTION: Commissioner Varnadore moved, Commissioner Cornwell seconded and motion carried 3-0 to approve the July 25, 2011 Consent Agenda.**

3. ADVERTISED PUBLIC HEARING FOR CONDITIONAL USE PERMIT 2011-01

Treasures of Palmetto Conditional Use Permit (2011-10), to allow a sweepstake gaming recreational/amusement service at 812 8<sup>th</sup> Avenue West.

Attorney Barnebey announced that the applicant had withdrawn the application. There was no public comment.

4. AGREEMENT BETWEEN THE SCHOOL BOARD AND THE CITY OF PALMETTO TO STORE PERSONAL PROPERTY IN SCHOOL BOARD OWNED BUILDINGS

The agreement entered into in June 2009 expired June 2011.

The item was removed from the agenda.

5. APPROVAL: JOB DESCRIPTION FOR PART-TIME STUDENT INTERN AT CRA

**MOTION: Commissioner Cornwell moved, Commissioner Lancaster seconded and motion carried 3-0 to approve the job description for a student intern at the CRA.**

6. APPROVAL: PROPOSED AGGREGATE MILLAGE RATE

Mrs. Simpson stated staff is proposing a rollback millage rate of 5.1185. The completed DR420 must be submitted to Manatee County by August 4, 2011.

**MOTION: Commissioner Cornwell moved, Commissioner Lancaster seconded and motion carried 3-0 to approve a proposed tentative aggregate millage rate at the rollback rate of \$5.1185 and schedule a 1<sup>st</sup> public hearing on September 12, 2011 and a 2<sup>nd</sup> public hearing on September 26, 2011 for FY 2011-2012 budget.**

7. 23rd STREET REALIGNMENT UPDATE/BASEBALL FIELD UPDATE

No report.

8. ASR WELL UPDATE

No report

9. DEPARTMENT HEADS' COMMENTS

There were no reports.

10. MAYOR'S REPORT

Reported she is setting up preliminary plans to begin work on the sign ordinance.

Commented on the "raging success" of the July 4<sup>th</sup> event.

Reported that once the demolition is completed at the old Palmetto Elementary site, the fence will be removed.

11. COMMISSIONERS' COMMENTS

Mrs. Lancaster

No report.

Ms. Cornwell

No report.

Ms. Varnadore

Mrs. Simpson estimated that the second version of the budget will not be available until the end of the next week. The budget meetings scheduled for August 1<sup>st</sup> and August 2<sup>nd</sup> were cancelled. Mrs. Simpson confirmed staff will continue work on reducing the budget in order to set the tentative millage rate as low as possible.

Mayor Bryant recognized Commissioner Carol Whitmore and reported they had met regarding a request from the director of Holy Cross regarding a bus stop on the facility's side of the highway. Data is also being gathered from nearby Leisure Lake residents regarding their use of the bus line.

Meeting adjourned at 7:15 p.m.

Minutes approved: August 1, 2011

*James R. Freeman*

James R. Freeman  
City Clerk